



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

March 11, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
AUTHORIZE THE DIRECTOR OF PUBLIC WORKS
TO AWARD AND EXECUTE A CONSULTANT SERVICES AGREEMENT
FOR THE DESIGN OF A TAXIWAY DEVELOPMENT PROJECT,
CAPITAL PROJECT NO. 88731, AT EL MONTE AIRPORT,
CITY OF EL MONTE
(FIRST DISTRICT) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the project is categorically exempt pursuant to the California Environmental Quality Act, Section 15301(c), insofar as it consists of minor alteration of existing facilities, involving no expansion of use beyond that previously existing.
2. Authorize the Director of Public Works or his designee to award and execute an as-needed Consultant Services Agreement with AE Consulting to prepare plans and specifications for the Taxiway Development Project at El Monte Airport, for a not-to-exceed fee of \$88,000. The agreement will be for a maximum term of one year from the issuance of a Notice to Proceed.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will allow the Department of Public Works to retain consultant services for the design of the El Monte Taxiway Development project, C.P. No. 88731.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

The original taxiway design at El Monte Airport is obsolete and does not conform to Federal Aviation Administration (FAA) standards. The development of a modern, compliant taxiway system is a requirement of the FAA's Runway Safety Action Plan for El Monte Airport. This project will incorporate designated exits from the runway and clearly marked holding positions for aircraft. The project will also include new lighting, signage, pavement markings, and an update to the current Airport Layout Plan.

Upon completion of the design, we will return to your Board to recommend adoption of plans and specifications and approval to advertise for construction bids. The project schedule is included in Attachment A.

Green Building/Sustainable Design

In keeping with the nature of the County's recently adopted amendments to the green building/sustainable design policy, recycling/re-use of airport materials will be incorporated into the design of this project wherever possible. The consultant will also determine the feasibility of incorporating other design elements in support of the County's sustainable design program. For example, it may be possible to use reflectors on the taxiway edge instead of lights to reduce energy consumption. A full explanation of the consultant's findings and recommendations will be available when we return to your Board to adopt the plans and specifications for this project.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1) and Fiscal Responsibility (Goal 4). This action satisfies Goal 1 because, when completed, it will provide improved airport facilities to meet current FAA standards and provide more accommodating facilities to the airport users and tenants. This action satisfies Goal 4 by seeking grants to augment the County's funding sources.

FISCAL IMPACT/FINANCING

The recommended action will have no impact on the County General Fund.

The recommended design consultant agreement is for a fee not to exceed \$88,000. Financing for this design consultant agreement is available in the Fiscal Year 2007-08 Adopted Capital Projects/Refurbishments Budget under Capital Project No. 88731.

When the design is complete, the Director will request the Board's authorization to advertise for construction bids. After the bids have been received, we will then apply for an FAA grant, which will provide 95 percent of the funding for the construction costs,

Public Works administrative costs, and reimbursement of the design costs. The State will match 2.5 percent of the Federal grant amount. The Aviation Capital Project Fund will fund the remaining portion of the project cost. The construction element of the project will be initiated only upon FAA appropriation of grant funding.

A Project Budget Summary is included as Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The original taxiway design at El Monte Airport is still in use and considered non-standard by the FAA. The development of a standard taxiway system is a requirement of the FAA's Runway Safety Action Plan for El Monte Airport. This project will incorporate designated exits from the runway and clearly marked holding positions for aircraft. The project will also include new lighting, signage, pavement markings, and an update to the current Airport Layout Plan.

ENVIRONMENTAL DOCUMENTATION

The California Environmental Quality Act requires public agency decision makers to document and consider the environmental implications of their actions. The proposed project is categorically exempt pursuant to Class 1(c) of the Environmental Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, and Section 15301(c) of the California Environmental Quality Act guidelines, insofar as it consists of minor alteration to existing facilities.

CONTRACTING PROCESS

On June 6, 2007, Public Works issued a Request for Proposals (RFP) to 27 firms in order to establish a select list of qualified firms to provide as-needed design and engineering services for aviation projects throughout the County. Nine firms responded to the RFP. On July 30, 2007, an Evaluation Committee, consisting of Public Works representatives from Aviation, Construction, and Programs Development Divisions evaluated the proposals. A general consensus was reached and the top three ranking firms were DMJM Aviation, AE Consulting, and Kennedy Jenks Consultants. Aviation Division projects were developed and assigned in the established ranking from the select list. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. The evaluations were completed without regard to race, creed, color, or gender.

The Honorable Board of Supervisors
March 11, 2008
Page 4

Participation in the project by Community Business Enterprises (CBE) is encouraged through the Public Works' CBE Outreach Program, and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. AE Consulting has proposed participation of certified CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

All users of the airport will benefit from completion of this improvement project, which, when constructed, will improve the airport taxiways and ramp areas and reduce maintenance costs for the County.

CONCLUSION

Please return one adopted copy of this letter and attachments to the Chief Executive Office, and three adopted copies of this letter and attachments to the Department of Public Works, Aviation Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DLW:DL
JSE:DJT:RB:z

Attachment

c: County Counsel

March 11, 2008

ATTACHMENT A
EL MONTE AIRPORT
TAXIWAY DEVELOPMENT PROJECT
PROJECT BUDGET SUMMARY
APPROVE TOTAL PROJECT BUDGET

I. PROJECT SCHEDULE

Project Activity	Proposed Completion Date
Award Consultant Services Contract	March 2008
FAA Approve Plans and Specifications	March 2008
Advertise for Construction Bids	June 2008
Award Construction Contract	September 2008
Construction Start	November 2008
Substantial Completion	January 2009
Final Acceptance	March 2009

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Construction	
Construction Contract	\$630,000
Change Order Contingency	<u>60,000</u>
Total Construction Cost	\$690,000
Consultant Services	87,248
Miscellaneous Expenditures	5,752
County Administrative Services	42,000
TOTAL	\$825,000



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AV-0**

June 3, 2010

TO: Each Supervisor

FROM: Gail Farber *Gail Farber*
Director of Public Works

EL MONTE AIRPORT, TAXIWAY DEVELOPMENT PROJECT CONSULTANT SERVICES AGREEMENT PW13136 – MARCH 11, 2008, ADOPTED BOARD LETTER, AGENDA ITEM 29

This is to inform your Board of a recently discovered discrepancy between the specified contract duration in an approved Board letter and the contract duration specified in the resulting contract, and Public Works' intention to proceed in accordance with the duration specified in the executed contract.

On March 11, 2008, your Board authorized Public Works to award and execute Consultant Services Agreement PW13136 (contract) with AE Consulting, Inc., to prepare plans and specifications for the Taxiway Development Project at El Monte Airport for a not-to-exceed fee of \$88,000; attached is the March 11, 2008, adopted Board letter.

In the Board letter, Public Works correctly identified the maximum contract amount of \$88,000; however, we incorrectly stated that the contract would be for a maximum one-year term, commencing from the issuance of the Notice to Proceed. The description of a maximum one-year contract term was an inadvertent, unintended error on our part, which was not, however, carried over into the resulting contract with AE Consulting, Inc.

Following your Board's approval of this item, Public Works prepared and entered into a contract containing Public Works' standard "term and termination" provision for a project-specific architectural services contract of this kind, which specified that the contract would not expire until the construction project was fully constructed and accepted by the County. The basis for this standard contractual provision is the fact

Each Supervisor
June 3, 2010
Page 2

that Public Works almost universally requires a design consultant's services to be provided throughout the construction phase of the project, such that a contract with a defined performance period (e.g., one year) would be wholly unsatisfactory for the County's needs.

We are sending this memo at this time to inform your Board that we recently discovered the inadvertent error in the previously-submitted Board letter and to update your Board on the relevant status of the project.

Construction of the Taxiway Development Project is complete and the architectural services agreement with AE Consulting, Inc., remains in full force and effect until final acceptance of the project by your Board. We are currently preparing the necessary documents to recommend final acceptance of this project by your Board. During the construction phase of the project, as provided for in the contract, we have utilized AE Consulting, Inc.'s services on several occasions to provide construction support and to prepare slight design modifications to the project's plans and specifications. The total cost of work performed by AE Consulting, Inc., over the full project duration, inclusive of the construction phase, is within the maximum \$88,000 amount originally authorized by your Board.

Absent an objection by your Board, we intend to continue to pay for services rendered by the consultant, and to otherwise implement the contract, in accordance with the contract's express terms, and subject to the monetary limits approved by your Board.

If you have any questions, please call me or your staff may contact Richard Smith at rsmith@dpw.lacounty.gov or (626) 300-4600.

PMD:ao

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Attach.

cc: Chief Executive Office
County Counsel
Executive Office



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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LOS ANGELES, CALIFORNIA 90012
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ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

March 11, 2008

29

MAR 11 2008

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Sachi A. Hamai
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EXECUTIVE OFFICER

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